

Session 8: Exercise

- 1 Open *Gala Dinner-1* from your sample files folder.
- 2 Add combo box, group box, option button and check box form controls, so that the user interface looks like this:

	A	B
1	Gala Dinner Ticket Order	
2		
3	No Of Tickets:	<input type="text" value="2"/> (22.50 each)
4		
5		Dietary Preference
6		<input type="radio"/> All type of food
7		<input type="radio"/> Vegetarian
8		<input type="radio"/> Vegan
9		
10	Drinks:	<input type="checkbox"/> Water (2.50 per person)
11		<input type="checkbox"/> Wine (5.50 per person)
12		
13	Total Cost:	

- 3 Add a new worksheet called *Data*.
- 4 Add a named range to the *Data* worksheet called *Tickets* containing the numbers 1-10.
- 5 Set the *Input range* of the combo box control to the *Tickets* range name.
- 6 Link the combo box and check box controls to the input cells (B19:B21).
- 7 Add formulas to the result cells (B24:B27) to calculate the total cost of the order.
- 8 Add a formula to cell B13 so that it displays the same value as cell B27.
- 9 Record a macro named *PrintOrder* in *This Worksheet* that will print cells A1:B13.
- 10 Add a button control to the form that will run the *PrintOrder* macro.

	A	B
1	Gala Dinner Ticket Order	
2		
3	No Of Tickets:	2 <input type="text"/> (22.50 each)
4		
5		Dietary Preference
6		<input type="radio"/> All type of food
7		<input checked="" type="radio"/> Vegetarian
8		<input type="radio"/> Vegan
9		
10	Drinks:	<input type="checkbox"/> Water (2.50 per person)
11		<input checked="" type="checkbox"/> Wine (5.50 per person)
12		
13	Total Cost:	56.00
14		
15		Print Order

- 11 Save your work as a *Macro-Enabled Workbook* named *Gala Dinner-2*.

Gala Dinner-1

If you need help
slide the page to
the left

