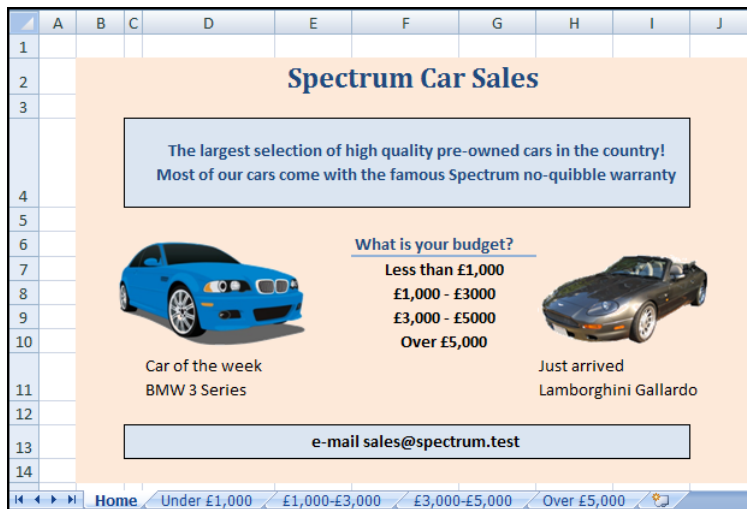


## Session 7: Exercise

- 1 Open *Spectrum Car Sales-1* from your sample files folder.



- 2 Hyperlink the *What is your budget?* cells (F7, F8, F9 and F10) to the relevant worksheets.
- 3 Hyperlink the *Car of the week BMW 3 Series* text (cell D11) to the range B7:F7 on the *Under £1,000* worksheet.
- 4 Hyperlink the *Just arrived Lamborghini Gallardo* text (cell H11) to the range B9:F9 on the *Over £5,000* worksheet.
- 5 Make the *e-mail sales@spectrum.test* text in cell D13 into an e-mail hyperlink that will send an e-mail to the e-mail address: *sales@spectrum.test* with the subject: *Car sales enquiry*.
- 6 Publish the entire workbook as a single file web page (MHTML file) and view it in your browser.
- 7 Close your browser, save the workbook as *Spectrum Car Sales-2* and close Excel.
- 8 Open the *Stock List-1* sample file in Microsoft Word.
- 9 Place a linked object after the text in the *Stock List-1* word document that will show the contents of the *Over £5,000* worksheet in the *Spectrum Car Sales-2* workbook.

Here is our current stock list of cars in the over £5,000 category:

Cars over £5,000				
All of these cars have a six month warranty				
Make	Model	Year	Miles	Price
Ferrari	Testarossa 4.9 2 door	1990	26,500	£29,950
Rolls Royce	Silver Spirit II 6.8	1986	59,000	£8,000
Aston Martin	DB7 Volante 2 door convertible	1999	51,000	£24,750
Lamborghini	Gallardo 2 door Convertible	2004	36,000	£59,989

- 10 Save the Word document as *Stock List-2*.

Spectrum Car Sales-1

Stock List-1

If you need help  
slide the page to  
the left

